

INFRA CHECK LIST AT CENTER

Name of the Organization (As per trade license) _____	
Location Accessibility: 1) Nearest Rail Station name & distance (In kms) 2) Nearest Bus stoppage name & distance (In kms) 3) Nearest Big Town name & distance (wherever applicable)	Remarks:
Detailed Address of Center: Building No. & Floor - Vill./ Town- Block- Municipality/ Panchayat - P.O&P.S – District - Parliamentary Constituency - Pin Code – Nearest Landmark –	
Contact Person Details: (Name/ Mobile/E-mail)	

General equipment details

S. No	Name of the tools, equipment and Machineries as per Requirement	Required	Availability (Quantity)/ Remarks
1	P.C. Latest Configuration	5 (minimum)	
2	Laptop /Computer for admin	1	
3	Internet Broadband	Min. Bandwidth 1Mbps	
4	Electrical Facilities	Lights & Fans	

Other Facilities available at the center

	<u>Required</u>	<u>Available</u> (Yes/ No)	<u>Remarks</u>
Class room	2		
Counseling room	1		
Reception Area	1		
Parking Space	1		
Power Backup (Generator/ UPS)	As Required		
Separate Electric Meter for the Center	1		
Toilet	1		
Drinking Water Filter	1		
First Aid Box	1		

- ⇒ Building (Owned/Ranted)---
- ⇒ If rented, duration of rent: ---
- ⇒ Duration of the current trade license-
- ⇒ Center Roof Type (Concrete/ Tin/ Asbestos/ Others) –
- ⇒ Center Floor Type (Mosaic/ Cement/ Marble) -

This is to declare that the substantial documentary proof for all tools, equipment, machinery, space will be produced during affiliation with IIIT-WB. As & when required. This is certified that to the best of my knowledge and belief, the information given above is correct. If there will be any discrepancy in accordance with my declaration then I will be solely responsible for the actions taken by the Organization.

Place:

Date:

Authorized Seal & Signature of the Applicant